**Wong Kah Mun, Stanley**

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**Profile**

Experience first obtained in auditing Fund companies, both hedge funds as well as private equity funds, which led to the understanding of the accounting and usage of various bonds and derivative products, along with the various structuring models use in hedge funds and private equity funds.

Subsequently, gained operational experience in Hedge Funds and Private Equity Funds as fund administrator/accountant, and am exposed to wider spectrum of financial products, and also PE-side agreements.

Demonstrated ability to simultaneously manage multiple engagements. Possess good time management skills and able to work under pressure – met short engagement deadlines under demanding environment. Meticulous with numbers, and able to work independently.

**Career History**

**Vastardis Capital Services Pte Ltd Jun 2011 – Jun 2012**

Associate, Private Equity Funds

Key Responsibilities

* Performing fund processing on Advent Geneva portfolio accounting system
* Reviewing client’s Partnership Agreements for discussion of suitability of structure
* Reviewing of client-executed Investment Agreements for setup in Geneva
* Liaising with fund managers on portfolio transactions, and accounting presentation related issues
* Collaborating with NY office to provide clients with round-the-clock processing
* Monitoring of Client queries and responses for accuracy, knowledge gaps, and identification of quality needs and issues
* Managed financial year-end audit projects and liaising with client and auditors

Key Achievements

* Refined reporting processes to eliminate repeated steps, and shortened the reporting time by 2 days
* Successfully set up funds in Geneva and incorporated complex private sales/loan agreements into the accounting systems
* Coordinated with clients for completion of statutory audits, including liaising with the auditors for required information

**Citibank N.A. May 2008 – May 2011**

Senior Fund Accountant, Hedge Funds, Global Transaction Services(GTS)

Key Responsibilities

* Preparation of accurate Net Asset Value reports on a timely basis
* Run fund processing on Advent Geneva & MULTIFONDS fund accounting system
* Reconciliation of broker statements and holdings to investment portfolios
* Reconciliation of cash and fund share transactions on a daily basis, involving verification with transfer agent or custodian’s records
* Corporate action processing for listed securities
* Liaising with fund clients to resolve queries
* Monitoring of price variances in investment portfolio securities
* Managing financial year-end audit project and liaising with client and auditors

Key Achievements

* Managed and completed fund statutory audits with public accounting firms based in different regions within stipulated time frames
* Designed and codified new operational procedures to comply with security compliance standards set by firm
* Organized departmental training and discussions for statutory audit related issues and topics
* Performed COB testing off-site semi-annually to ensure business continuity
* Successfully tested Geneva in UAT environment and migrated accounting records from from MultiFonds to Advent Geneva within a week for each fund

**KPMG Singapore Jan 2005 – May 2008**

Senior Auditor, Financial Services Group

Key Responsibilities

* Perform professional audits, specializing in financial institutions (banks, asset management, funds, brokerage and private equity companies)
* Manage audit team for initiation and completion of statutory financial audits
* Planned, assessed audit risk level, testing of clients‘ control procedures, and reported results to managers for audit projects
* Liaising with Staffing Manager for plotting staff, and setting up of cost-budgets for all audit projects
* Followed changes in Financial Reporting Standards, namely SFRS, and IFRS

Key Achievements

* Set up audit project for three new hedge fund, private equity fund client groups
* Managed and completed statutory audit projects within targeted deadlines
* Actively managed audit staff timeline and within cost-budgets

**Education**

**Nanyang Technological University (NTU)**

Bachelor of Accountancy

Major Modules of Study

* Corporate Accounting & consolidation
* Cost Accounting
* Management Accounting
* Taxation
* Accounting Theory

**Anglo-Chinese Junior College (Science)**

Cambridge GCE A-levels

**Maris Stella High School**

Cambridge GCE O-levels

**Technical Skills**

* Fluent in English and Mandarin and dialects
* Proficient in Microsoft Office Applications – Excel, Word, Powerpoint
* Knowledge of Bonds, Futures, Options, Equities & other derivatives
* Proficient in Bloomberg processes
* Proficient in i) Advent Geneva, and ii) MultiFonds Portfolio Accounting system